



**NOTICE OF PUBLIC MEETING**  
**REGULAR MEETING OF THE BOARD OF TRUSTEES**  
**Monday, July 10, 2023 at 4:30 p.m.**  
**Southeastern Community College, Mt. Pleasant Center**  
**200 North Main Street, Room 203, Mt. Pleasant, Iowa**

**Tentative Agenda**

1.0 Routine Items

- 1.1 Call to Order, Roll Call, and Pledge of Allegiance
- 1.2 Adoption of Formal Agenda
- 1.3 Communications (Limited to Five (5) Minutes per Individual)
  - 1.3.1 Audience
  - 1.3.2 Administration
  - 1.3.3 Board
- 1.4 Iowa Association of Community College Trustees Report

2.0 Action Items

- 2.1 Approval of Consent Agenda  
(NOTE: All matters listed on the attached Consent Agenda are considered to be Routine by the Board of Trustees and will be enacted by one motion. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.)
- 2.2 Resolution Ordering Construction of the Southeastern Community College Saferoom, Setting a Date for Public Hearing Thereon and Taking of Bids Therefor
- 2.3 President's Goals for FY 2023

3.0 Accountability

- 3.1 President's Report
- 3.2 Facilities Update
- 3.3 Radiology Tech Program Partnership with Southeast Iowa Regional Medical Center

4.0 Iowa Association of Community College Trustees (IACCT) meetings:

- Wednesday, July 19 – Thursday, July 20 – IACCT Conference at Kirkwood
- Wednesday, August 30, 2023 – IACCT Board Meeting
- Wednesday, September 20, 2023, Zoom IACCT Board Meeting
- October 9-12, 2023 – ACCT Annual Congress, Las Vegas, NV

SCC Board of Trustees meetings:

- Monday, August 14, 2023 at 4:30 pm at Fort Madison Center
- Monday, September 11, 2023 at 4:30 pm at Keokuk Campus
- October Board Meeting to be determined – ACCT Las Vegas on October 9, 2023

This notice is given pursuant to Chapter 21, Code of Iowa.

*Darcy Burdette*

Darcy Burdette, Board Secretary

# CONSENT AGENDA

for

July 10, 2023 Regular Board Meeting

1. Approval of Minutes
  - June 12, 2023 Regular Board Meeting Minutes
2. Presentation of Bills of Account
3. Resignations, Terminations and Mutually Agreed to Contract Adjustments

Name	Title	Date of Hire	Last day of Employment	Reason
Stefanie Ball	Administrative Assistant – (Project Assistant) – TRIO SSS	08/09/2021	06/15/2023	Accepted open Project Advisor, TRIO SSS position.
Conlan Burd	Assistant Men’s & Women’s Track & Field / Resident Advisor	08/02/2021	06/30/2023	Personal.
Stephanie Hale	Student Success Advocate	02/15/2023	06/21/2022	Personal.
Ryan Raasch	Assistant Women’s Basketball Coach /Student Activities Coordinator/Residence Life Advisor	10/01/2022	06/29/2023	Personal.
Janet Shepherd	Vice President of Academic Affairs	09/15/2017	06/30/2024	Retirement.

#### 4. Employment Contracts

5. Name	Title	Contract Period	Salary
Nathan Alexander (Replacement)	First Assistant Men’s & Women’s Soccer Coach/Resident Advisor	July 17, 2023 – June 30, 2024	\$17,307.69 (\$ 18,000.00 annual)
Stefanie Ball (Replacement)	SSS Project Advisor - WB	June 16, 2023 – June 30, 2023	\$1,685.82 (\$40,000.00 annual)
Stefanie Ball (Replacement)	SSS Project Advisor - WB	July 1, 2023 – June 30, 2024	\$42,000.00 (\$42,000.00)
Amanda Chase (Replacement)	Administrative Assistant – Mailroom/Shipping Receiving	July 11, 2023 – June 30, 2024	\$19,200.00 (\$19,650.00 annual)
Cole Higgins (New)	Assistant Athletic Director	June 12, 2023 – June 30, 2023	\$2,298.85 (\$ 40,000.00 annual)

Cole Higgins (New)	Assistant Athletic Director	July 1, 2023 – June 30, 2024	\$40,000.00 (\$ 40,000.00 annual)
Jeffrey Houghtby (Replacement)	Instructor – History/Social Science	August 16, 2023 – August 13, 2024	\$66,500.00 (\$ 66,500.00 annual)
Michelle Huppenbauer (New)	CBIZ Accounts Specialist	July 10, 2023 – June 30, 2024	\$39,230.77 (\$ 40,000.00 annual)
Keeley Madison (Replacement)	Instructor - English	August 16, 2023 – August 13, 2024	\$59,000.00 (\$ 59,000.00 annual)
Richard Mansheim (Replacement)	Instructor – Industrial Controls, Automation and Robotics Technology	August 16, 2023 – August 13, 2024	\$62,800.00 (\$62,800.00 annual)
Katelyn Nack (New)	Accessibility Services Specialist (0.50 FTE)	June 26, 2023 – June 30, 2023	\$383.14 (\$20,000.00 annual)
Katelyn Nack (New)	Accessibility Services Specialist (0.50 FTE)	July 1, 2023 – June 30, 2024	\$20,000.00 (\$20,000.00 annual)
Tiffany West (New)	Instructor – Nursing	August 16, 2023 – August 13, 2024	\$65,000.00 (\$65,000.00 annual)
Steven Williamson (Replacement)	Head Women’s Basketball Coach	July 1, 2023 – June 30, 2024	\$48,000.00 (\$ 48,000.00 annual)